



Miami County Treasurer's Office
Tricia Lee, Treasurer
201 S. Pearl St. Ste 103
Paola, KS 66071

Tax Division (913) 294-2353 Motor Vehicle (913) 294-4164
Fax (913) 294-9540

TO APPLY FOR A REFUND WHEN MOVING OUT-OF-STATE:

THE OWNER MUST SUBMIT TO THE COUNTY TREASURER EVIDENCE OF :

- ▶ Kansas owner's registration receipt (copy). If the applicant doesn't have their current Kansas vehicle registration receipt, a duplicate registration must be applied for/issued before the refund application can be processed.
- ▶ A valid out-of-state driver's license (LEGIBLE PHOTOCOPY IS ACCEPTABLE)
- ▶ The out-of-state motor vehicle registration (LEGIBLE COPY IS ACCEPTABLE)
- ▶ Surrender the Kansas license plates. (If Applicable.**)
- ▶ Refund application with signature & social security number
- ▶ New mailing address for the refund check to be mailed to.

**Some Out-Of-State Vehicle Divisions Require That The Kansas Registration Plate Be Surrendered In Order To Receive Another Registration In That State. If This Is A Requirement Of The Out-Of-State Agency, The Kansas Registration Plate Will Not Be Required.

WHAT DATE IS USED TO PROCESS REFUND?

The refunds are calculated from the date your completed application is processed and received in our office. (Per KSA 8-143) To maximize your refund, application should be made prior to the last working day of the month.

This Refund Applies To Current Registration Period. Once The Registration Expires, The Individual Cannot Apply For A Refund Of Vehicle Taxes For That Registration Period.

If you have any questions please feel free to call the Motor Vehicle phone number listed above.



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Registration Refund Form

Name(s) as appears on Registration _____ Tag# _____ Year _____
 _____ Make _____ VIN# _____

New Mailing address _____

This vehicle has been re-registered in the State of : _____

All the following items/information must be submitted together for a refund to be processed.

- **Your unexpired Kansas License Plate.**
 - **Out-of State Driver's License**
 - **Current Out-of-State MV Registration**
 - **Current Kansas MV Owner's Registration***
- *(If you don't have the current Kansas registration receipt, enclose \$1.00 for a duplicate registration.)
- **Individual's / owner's Social Security#, or if a business, the company's Federal Tax Identification# & signature:**

Signature (For Refund &/or Duplicate Registration) Social security # or Federal Tax ID# for a business

 Printed Name Daytime phone number

 Email Address

This form **MUST** be completed in its entirety before a refund check can be processed and issued.

*A properly executed Power of Attorney is required if the applicant for refund is not named on the vehicle title, or if the vehicle owner does not sign this refund application.

*Upon receipt of the completed application and supporting documents, your refund will be mailed the next business day from the County Treasurer. Heavy truck refunds are mailed from the Kansas Department of Revenue and may take up to 6-8 weeks.

Refunds are calculated from the date your application is processed and received in our office, not the date of sale. To maximize your refund, application should be made prior to the last working day of the month the vehicle was sold. KSA 8-143